

**EDUCATION CULTURE AND SPORT COMMITTEE - COMMITTEE BUSINESS
2 JUNE 2011**

<u>No</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area North Committee 18 November 2008 Article 7	<p><u>Library Service Development</u> The Committee requested that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning the provision of a library service within the Kingswells community.</p> <p>A report will be submitted in 2011 taking into consideration the outcome of the priority based budgeting proposals.</p>	This is linked to the Council decision as part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to the relevant Committee on new ways of working for the provision of library services within the City (see item 18 on the business statement).	Head of Communities, Culture and Sport	02.06.11	15.09.11
2.	Education, Culture & Sport 27 May 2010 Article 11 Special EC&S Committee 28 October 2010 Article 2	<p><u>Learning Estate Strategy (Schools) – Rezoning Exercise (Secondary)</u> <u>At its meeting of 28 October 2010, the Committee resolved, amongst other things:-</u> to request that officers develop fully detailed proposals for the longer term management and provision of secondary schools which will result in twelve academies in total, as outlined in the report.</p> <p>Following the decision on 28 October 2010 that officers fully develop proposals to redefine the catchment areas of Aberdeen Grammar School and Harlaw Academy, at its meeting of 24 March 2011, the Committee considered a report on the catchment areas of these schools and agreed that officers should include the potential re-zoning of the two secondary</p>	This item will be rolled together in to one report to be presented to Committee in early 2012.	Head of Educational Development, Policy and Performance	Early 2012	

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		schools in a comprehensive review of the primary school estate, to be completed by December 2011 with a report to Education, Culture and Sport Committee early in 2012.				
3.	Policy & Strategy (Education) 9 June 2009 Article 11	<p><u>Strategic Music Partnership</u> The Committee approved the recommendations in the report and requested that officers report back on potential links with Sistema Scotland. A report was considered by the Committee on 8 October 2009 and the Committee, amongst other things (a) noted the costs, timescale and actions involved in being a Sistema Scotland orchestra centre; (b) instructed relevant officers to consider feasibility of the development of the Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration and to report to future committees as appropriate; and (c) requested a further report within 18 months, by which time the strategic music partnership would have been operational, on the feasibility of developing a Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration, with regular progress reports submitted to the Committee as appropriate.</p>	<p>This item has been deferred to the January meeting of the Committee to allow time for the Stirling project to bed in and to allow a visit to the partnership next year.</p> <p>The visit to Stirling took place on 15 April 2011. A report is on the agenda.</p>	Head of Communities, Culture and Sport	16.09.10	02.06.11
4.	Council Budget 10 February 2011	<p><u>Communities Services Team / Leased Community Centres -</u> At the Council Budget meeting, the Council agreed as part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to the relevant Committee with an</p>	A report is on the agenda.	Head of Communities, Culture and Sport	15.09.11	02.06.11

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		<p>implementation plan on how the reduction in funding for the Communities Services Team will be delivered, in conjunction with how this will also provide continued support to leased Community Centres, and the transfer of all centres to the leased model for full implementation by 2012. At its meeting on 24 March 2011, the Education, Culture and Sport Committee agreed:-</p> <p>(i) that all community centres move to a lease type model by 31 March 2012, managed by community organisations as appropriate to the facility;</p> <p>(ii) to instruct officers to negotiate an arrangement with management committees of the above centres which will ensure a sustainable, ongoing delivery of adult learning, youth development, and capacity building activities which fit into a local and city-wide pathway framework;</p> <p>(iii) to agree that if required, transitional arrangements can be negotiated with transferring centres to ensure that they remain operational during the period of change;</p> <p>(iv) to agree that any model constitution that is agreed by future Committees is compatible with the requirements of OSCR, thereby allowing community organisations to seek to achieve charitable status if they wish;</p> <p>(v) to note that a future report will be brought to Committee on the future of Torry Learning House, Tilly Flat and Cummings</p>				

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		<p>Park Flat;</p> <p>(vi) to instruct the Director of Education, Culture and Sport to carry out a detailed analysis of all funded activity (both externally and internally delivered), taking into consideration a social and economic impact analysis of each activity, reporting back to an appropriate Committee;</p> <p>(vii) to instruct the Director of Education, Culture and Sport to report back to a future Committee on future priority areas of service delivery, based on feedback from members of this Committee;</p> <p>(viii) to note the service delivery implications of the reduced budget, and seek more information on service implications in future reports;</p> <p>(ix) to note that the Service will continued to be inspected by HMle; and</p> <p>(x) to instruct the Director of Education, Culture and Sport to review the number of community facilities within Aberdeen City, as part of the wider service asset management plan for Education, Culture and Sport.</p>				
5.	<p>Education, Culture and Sport 27 May 2010 Article 7 (Resources</p>	<p><u>Community Learning Hubs – St Machar ASG</u> At its meeting on 27 May 2010, the Committee resolved, amongst other things, to instruct officers to undertake further work, in liaison with partner agencies and other Directorates, and report back on</p>	<p>The Community Learning hub at Seaton 3Rs School commenced operation in October 2010. Officers will be looking at opportunities to create a community learning hub in a future regeneration development in the Tillydrone area, working in</p>	<p>Head of Communities, Culture and Sport</p>	<p>18.11.10</p>	<p>15.09.11</p>

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	Management Committee 5 February 2009 Article 12)	medium to long-term community learning hub options for St Machar ASG.	partnership with other Council services and local partners, and will report back in September. This item is affected by the reduction to the communities team. The Service will not have the capacity to progress this at this time.			
6.	Education, Culture and Sport 20 January 2011 Article 8	<u>Kaimhill Community Learning Hub</u> At its meeting on 20 January 2011, the Committee resolved, amongst other things:- (i) to request that officers write to all members of the Committee with the detail of the legal advice given at the meeting about the transfer of the funds held by Kaimhill Management Committee; (ii) to instruct officers, in conjunction with the Conveners and Vice Conveners of the Education, Culture and Sport and Finance and Resources Committees, to negotiate as a matter of urgency a Management Agreement with Inchgarth Community Centre Management Committee to ensure operating governance and enable monitoring of use within the operational services agreement of the 3Rs contract, and to refer the said Agreement to the Finance and Resources Committee prior to the agreement of terms and conditions; (iii) to instruct officers to report back to the Education, Culture and Sport Committee on the implementation of appropriate Management Agreements for community spaces in the other 3Rs buildings which ensure operating governance and enable monitoring of use within the operational	A report on the matter went before Finance and Resources Committee on 21 April 2011 and that Committee resolved, amongst other things:- (i) to instruct officers, in consultation with the Conveners and Vice Conveners of the Education, Culture and Sport Committee and Finance and Resources Committee, to continue to negotiate as a matter of urgency, a Management Agreement with Inchgarth Community Centre; and (ii) instructs officers to progress work on the new model leases, Management Agreement and constitution for leased centres and that these include (1) recognition of the conditions of the Following the Public Pound Code; and (2) recognition of community centre management committee obligation to the Council with reference made to the potential termination of a community centre management committee's lease, should it be in breach of obligations. A report is on the agenda.	Head of Communities, Culture and Sport	02.06.11	

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		services agreement of the 3Rs contract; and (iv) to instruct the Director for Education, Culture and Sport to develop a programme of community learning and development activities for the Garthdee and Kaimhill communities which addresses national and local community learning priorities whilst not duplicating other provision in the area.				
7.	Education, Culture and Sport 15 April 2010 Article 19	<p><u>Leased Community Centres</u> The Committee noted progress made; requested a report back to Committee at its meeting on 16 September 2010 on implementing a 20 year lease with repairs and maintenance being undertaken in agreement with leased centres along the same lines as Devolved Educational Management Schools budgets were dealt with at the present moment; and requested that consultation be undertaken with leased community centres on the formulation of the report.</p> <p>It is recommended that this report is deferred to the Committee meeting in June 2011 to allow wider Council consideration of community ownership of assets in the light of the current national policy supporting community involvement in service delivery and local budgetary matters.</p>	<p>At the Council budget meeting of 10 February 2011, the Council agreed the transfer of all centres to the leased centre model with full implementation by 2012.</p> <p>A report is on the agenda.</p>	Head of Communities, Culture and Sport	16.09.10	02.06.11
8.	Education, Culture and Sport 18 February 2010, Article 21	<p><u>Bookings and Lettings Review</u> The Committee, amongst other things (i) agreed to receive a report back on the issue of an electronic Leisure Management System; (ii) agreed that officers would proceed with discussions with Trade Unions about options for the</p>		Head of Communities, Culture and Sport	15.09.11	

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		<p>deployment of janitorial cover and report back; (iii) that officers report to a future meeting on the outcome of the review of the Corporate Budget; and (iv) to receive oral updates at each meeting on the Bookings and Lettings Review and its implementation.</p> <p>At its meeting on 20 January 2011, the Committee heard that officers had reviewed the rationale for groups receiving free lets via the Corporate Budget held by Corporate Governance, and it was noted that a report would be presented to a future meeting of the Committee on this matter. Finally, a report would also be produced on the review of the Access to Leisure Scheme to ensure that it was achieving its objectives.</p> <p>At its meeting on 24 March 2011, the Committee approved the principle of implementing new staffing arrangements for evenings and weekends lets, subject to the outcome of detailed engagement with staff and trade unions by Enterprise, Planning and Infrastructure.</p>				
9.	Resources Management Committee 16 June 2009 Article 20	<p><u>Provision for Children With Additional Support Needs – Raeden</u></p> <p>At its meeting on 16 June 2009, the Resources Management Committee approved the development of a new specialist facility for children with additional support needs arising from complex factors on the current Raeden Development Centre site. At its meeting on 15 April 2010, the Education, Culture and Sport Committee requested that this remain on</p>	<p>At its meeting on 21 April 2011, the Finance and Resources Committee considered a report on the ongoing discussions with Hub Co, and resolved that:-</p> <p>(i) the Heads of Finance and Asset Management & Operations continue discussions with Hub Co, along with the completion of detailed Business Cases by all appropriate Services, to determine the financial viability of this</p>	Head of Educational Development Policy and Performance		02.06.11

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		<p>the business statement.</p> <p>At its meeting on 24 March 2011, the Committee instructed officers to complete a full business case for the development of the new school and campus on the site of the existing Raeden Centre, and agreed in principle to the closure of Raeden Nursery; the allocation of children to the 3 proposed developmental nurseries; the temporary decant of children to the former Braeside School, to enable the construction of the new school and campus on the site of the Raeden Centre, subject to the approval of the business case by the Finance and Resources Committee.</p>	<p>proposal;</p> <p>(ii) the Director of Education, Culture and Sport evaluates the specific impact of not progressing the Raeden and Bucksburn/ Newhills projects within the current timescales, and reports these to the next meeting of Education, Culture and Sport Committee;</p> <p>(iii) appropriate officers continue to consider other funding arrangements;</p> <p>(iv) a full report is submitted to the next Finance and Resources Committee on the outcome of the above; and</p> <p>(v) to instruct that everyone with an interest be advised immediately that a decant in the summer recess was unlikely.</p> <p>A report is on the agenda.</p>			
10	<p>Education, Culture and Sport 15 April 2010 Article 20</p>	<p><u>Cordyce Project</u></p> <p>At its meeting on 15 April 2010, the Committee instructed officers to conduct an options appraisal on the redevelopment of the Cordyce site to include, in addition to a replacement school, a specialist residential facility on a spend-to-save basis, subject to confirmation of the required funding. The options appraisal was referred to the Finance and Resources Committee of 11 May 2010, for funding approval. Funding approval was granted.</p> <p>The Committee received an oral update at its meeting on 18 November 2010, and resolved:-</p>	<p>An update was provided in the March 2011 information bulletin.</p> <p>Officers will provide a bulletin update on 2 June 2011, and then will aim to provide a full report to the September meeting, following discussion with the architects involved.</p>	<p>Head of Educational Development Policy and Performance</p>	<p>18.11.10</p>	<p>15.09.11</p>

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		<p>(i) to note the update provided, and that a report would come back to Committee on the options appraisal, to include a number of different options on how to manage provision;</p> <p>(ii) to request that in preparing the report, officers take account of the Social Care and Wellbeing implications and make mention of the provision of children's homes</p>				
11	<p>Finance and Resources 17 June 2010 Article 34</p>	<p><u>Tullos Swimming Pool – Internal Works</u> The Committee had under consideration a request from Education, Culture and Sport Committee to consider urgent funding from the Capital Plan to carry out works to the interior of the Tullos Swimming Pool. Members expressed their concern that not enough detail was included within the report, and questioned why the repairs had not been carried out at a much earlier date. The Convener expressed his concern that the Service Committee was requesting capital funding for the repairs and intimated that Service Committees should take ownership of their Non Housing Capital Programmes, and reprioritise their budgets to take account of urgent matters such as this case. The Committee, amongst other things, resolved that the matter be referred back to the Education, Culture and Sport Committee in order that members may consider the matter as part of a review of the Non Housing Capital Programme for that Service.</p> <p>At its meeting on 16 September 2010, the Committee resolved, amongst other</p>	<p>At its meeting on 18 November 2010, the Committee resolved:-</p> <p>(i) to note that the review of water in the city would take approximately a year to complete, and to therefore amend the “report expected” column to September 2011; and</p> <p>(ii) also in relation to item 16 (Tullos Swimming Pool – Internal Works), to request that Annette Bruton and Patricia Cassidy meet with the local Ward Members to discuss the detail of the review.</p> <p>At its meeting on 20 January 2011, the Committee heard that work had commenced on the Water Management Plan; that a survey had been issued to swimming clubs; and that a briefing would be provided to local Members following a meeting to be held with all parties on 14 February 2011.</p>	<p>Director of Education, Culture and Sport</p>	<p>15.09.11</p>	

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		things, to review the need for Tullos Swimming Pool as part of a city-wide water management plan, in partnership with Scottish Swimming, Sport Aberdeen and local swimming clubs, to include benchmarking of Aberdeen against Dundee, Edinburgh and Glasgow.				
12	Education, Culture and Sport 27 May 2010 Article 14	<p><u>Progress report on proposals to redevelop Aberdeen Art Gallery and report on improving access to the Museums and Galleries collections</u></p> <p><u>The Committee resolved:-</u></p> <p>to instruct officers to prepare a capital business case for further consideration and report to the Education, Culture and Sport Committee on 16 September 2010, and Finance and Resources Committee on 28 September 2010, to include recommendations on the most appropriate option to redevelop the Art Gallery, and on the commitment the Council is being requested to make at that stage.</p> <p>At its meeting on 18 November 2010, the Committee agreed that a fundraising campaign be progressed at no net cost to the Council.</p>		Head of Communities, Culture and Sport	15.09.11	15.09.11
13	Corporate Policy & Performance 25 November 2010 Article 9	<p><u>Working Better Together</u></p> <p>At its meeting of 20 January 2011, the Committee noted a report which had been referred from the Corporate Policy and Performance Committee and resolved:-</p> <p>(i) to request that officers take cognisance of ongoing work in Nottingham on early intervention; and (ii) to request a report back on progress with Total Place and Community Signature work in Torry.</p>	A report will now come to Committee in September.	Head of Communities, Culture and Sport	02.06.11	15.09.11

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14	Education, Culture and Sport Committee 20 January 2011 Article 7	<u>Leaver Destinations 2009/10</u> The Committee noted with concern that the proportion of young people classified as unemployed and seeking employment was slightly higher than the national average, and requested a report back with an analysis of the cause and any action which could be taken to address the issue; and requested that the report also include information on those unemployed and not seeking employment.	New leaver destination information will not be published until later in the year. Officers will therefore bring a report back on this in November.	Head of Educational Development, Policy and Performance	02.06.11	24.11.11
15	Education, Culture and Sport Committee 20 January 2011 Article 7	<u>Closing the Gap</u> The Committee requested a further report on the gap between the lowest attaining 20% and the highest attaining 20% of pupils, to include any lessons learned from how other local authorities had tackled the problem.	A report is on the agenda.	Head of Educational Development, Policy and Performance	02.06.11	
16	Council Budget 10 February 2011	<u>Transformation Options</u> As part of the General Fund budget proposals, to instruct all Directors to report to the relevant Committee on the progress with their Transformation options prior to the summer recess which includes all Service Options relating to external delivery models.	A report is on the agenda.	Director of Education, Culture and Sport	02.06.11	
17	Council Budget 10 February 2011	<u>Pupil Support Assistants</u> As part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to the relevant Committee with further information on the role and support of Pupil Support Assistants.	A report will now come to Committee in September.	Director of Education, Culture and Sport	02.06.11	15.09.11
18	Council Budget 10 February 2011	<u>Provision of Library Services</u> As part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to	A report will go to Committee in September 2011.	Director of Education, Culture and Sport	02.06.11	15.09.11

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		the relevant Committee on new ways of working for the provision of library services within the City.				
19	Education, Culture and Sport Committee 24 March 2011 Article 15	<p><u>Move to a Cultural Trust</u> At its meeting on 24 March 2011, the Committee considered a report on how the decision from the Council Budget meeting on 10 February 2011 to move to a cultural trust would be implemented.</p> <p>The Committee agreed, amongst other things:- to instruct the Director of Education, Culture and Sport to progress, by way of an officers' working group, an options appraisal on the transfer of services to a cultural trust, and that the options appraisal (1) include consideration of which services could transfer, including the Beach Ballroom, (2) examine a preferred governance model, including the option of community ownership of assets, and (3) to request that the options appraisal include SWOT analysis and options for governance arrangements; and to report the findings of the options appraisal to Committee by 24 November 2011.</p>		Head of Communities, Culture and Sport	24.11.11	
20	Audit and Risk Committee 29 March 2011 Article ??	<p><u>Internal Audit - Summary of Audit Findings - Trusts and Arms Length Organisations Audit</u> (i) to instruct officers to provide a report on the governance arrangements in place for the Aberdeen International Youth Festival to the Education, Culture and Sport Committee in due course; and</p>		Head of Communities, Culture and Sport / Head of Legal and Democratic Services	15.09.11	

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		(ii) to instruct officers to report on the following bodies (<i>for Education, Culture and Sport this was the Aberdeen International Youth Festival</i>) to their relative Service Committee explaining why no Service Level Agreement was currently in place and to instruct the Service to establish a Service Level Agreement within a strict timeframe.				
21	Council 27 April 2011	<u>50m Swimming Pool</u> <u>The Council resolved:-</u> In regard to item 1 (50m Swimming Pool), (1) to delegate authority to the Education, Culture and Sport Committee to make all necessary decisions at its meeting on 2 nd June 2011, in order to keep the project on track, and that officers report accordingly; and (2) that the Vice Convener of the Finance and Resources Committee be invited to attend the aforementioned meeting of the Education, Culture and Sport Committee in connection with this item and be entitled to speak at the meeting.	A report is on the agenda.	Enterprise, Planning and Infrastructure / Education, Culture and Sport	02.06.11	
22	Education, Culture and Sport 24 March 2011 Article 20	<u>Virtual Campus</u> During consideration of the performance report, the Committee resolved to note the proposal to hold a Members' seminar on the virtual campus and to request that a report also be presented on this issue to the 2 June meeting of the Committee	An update on the virtual campus is provided as part of the update report on implementation of the PBB decisions.	Head of Schools and Educational Establishments	02.06.11	